

Gentry 113 Classroom Technology

Upon entering the room

1. Use the Epson remote control to turn on the Projector
2. Use the Samsung remote control to turn on the TV. (This is required for audio output)
3. If recording, use the Camera remote to turn on the camera. You may need to get close to the camera to turn it on. There are light indicators on the front of the camera to indicate if it is on or not.
4. Log onto the computer. You may need to select "Other User" to enter your login credentials.

If using Zoom or Panopto to record you should have completed all of steps 1-4.

When using Zoom be sure to start Screen Sharing before starting the PowerPoint Screen Show.

For the best audience experience the instructor should present from the side of the screen nearest to the door. A presenter remote is available to advance slides.

If you have trouble with your Sound output be sure that the Sound output device is set to "AMD HDMI Output" this will only be an option if the TV is on.

If you have trouble with the Microphone, be sure the Sound Input device is set to "Microphone (Blue Snowball)"

If any of the devices are not working leave everything plugged in and turned on then RESTART the computer.

When recording with Zoom be sure you save the recording to the cloud and NOT to the local computer.

Laptop Use

There is no option to use a laptop with the in-room technology.

DO NOT unplug any of the in-room cables from where they are currently located.

If you have difficulty, please contact:

Tonya Mueller: 573-884-7947

Chris Shriver: 573-882-2687

Contact info for other CAFNR IT can be found at: <https://mycafnr.missouri.edu/services/cafnr-it/>