



College of Agriculture, Food & Natural Resources

University of Missouri

Faculty Development *for* Promotion & Tenure

Documents located at mycafnr.missouri.edu

<p>Session A (annually)</p> <p>Year 1 – Fall: NEW TT and NTT faculty</p> <p>Presented by the division (Division Director, Faculty Mentors, and Division P&T Committee Chair)</p>	<ul style="list-style-type: none">• Review division’s workload policy and standards.• Review division’s and CAFNR’s Promotion & Tenure Guidelines for Tenured, Tenure Track, and Non-Tenure Track Faculty.• Introduce the P&T process and deadlines.• Share MU Development Programs in research and teaching and Support for Teaching offered by the Office of the Provost.• Share CAFNR’s Peer Review for Enhancement of Instruction (Formative) and Peer Review of Teaching for Promotion & Tenure (Summative) guidelines.• Discuss the importance and accuracy of annual reports and evaluations using myVITA.
<p>Session B (annually)</p> <p>Year 2 – Spring: TT faculty (one year prior to mid-probation review), and Tenured faculty and NTT faculty planning to seek promotion in a year.</p> <p>Presented by Associate Deans and P&T Committee Chair</p>	<ul style="list-style-type: none">• Discuss the importance and preparation detail of candidate’s mid-probation and final case packet and submission.• Review CAFNR’s Promotion & Tenure Guidelines for Tenured, Tenure Track, and Non-Tenure Track Faculty.• Examine Provost’s P&T call information, including case packet requirements and formatting specifications.• Examine the research, teaching, and Extension data requirements.• Discuss the need to review grant data accuracy with Division Director.• Discuss the importance of external evaluations.• Explain the RPT system (only for final case packet).• <u>Invite</u>: Representative of the Provost’s Office, faculty mentors, division directors, division P&T committee chairs
<p>Year 3 – Spring: TT faculty</p>	<ul style="list-style-type: none">• Mid-probation case packet submitted and reviewed.
<p>Session C (annually)</p> <p>Year 4 – Fall: TT faculty (<i>as needed or requested</i>)</p> <p>Individual faculty consultations with Associate Deans (may include the Division Director)</p>	<ul style="list-style-type: none">• Discuss feedback from the mid-probation (3-yr) review and recommended adjustments to strengthen the case for promotion and tenure.• Review preparation of candidate’s final case packet and the RPT system.• Review submission timeline.
<p>Year 5</p>	<ul style="list-style-type: none">• Candidate for Promotion & Tenure prepares final case packet.
